MOCRA Data Consent Form

Date: 10/03/2018

1. Introduction

This document sets out how MOCRA complies with the EU General Data Protection Regulations (GDPR) and requests your consent to hold the data specified about you.

2. The data we collect and hold

We collect:

1. Your name, contact data for you (e.g. postal address, phone numbers, email addresses), the names and type of any multihull boat you own and where kept.
2. Data about payments you make to MOCRA, including quantities owed but not paid.
3. Identification, ownership, and technical data about any boat that has a MOCRA Rating Certificate.
4. Race results data published by Race Organizers.

3. The processes we use to collect data

1. Membership data
   a. We collect membership data at the time you join MOCRA.
   b. We note membership dues owed and paid by you, and the payment details.
   c. You may notify us of changes to your personal data.
   d. If we have evidence that the data you have provided is not up-to-date, we may try to contact you to update your personal data.
2. Rating Data
   a. We collect ratings data when you apply for a MOCRA Rating Certificate.
   b. We collect data about payments due and paid for ratings data.
   c. We may contact you about the technical data provided if there is evidence to suppose there may be an inaccuracy.
   d. You are requested to notify us if any of the technical or ownership data changes.

4. How the data is stored and managed

1. Membership data
   a. Membership data is stored in a spreadsheet on the Membership Secretary's computer.
   b. The Membership Secretary updates the membership data when notified of changes.
   c. The Membership Secretary makes available a copy of the membership database to authorised people for authorised uses.
   d. We will delete your membership data on your request (but you will no longer be a member or receive membership benefits).
   e. We will delete historical membership data on your request.
2. Ratings data
   a. Ratings data is held in spreadsheet form on the Ratings Secretary's computer.
   b. Ratings data is published on the MOCRA Ratings website.
   c. Racing results data is collected from where Race Organizers publish it.

d. Any may review ratings data and advise the Ratings Secretary of any errors they think may be present.

e. Race Organizers may contact the Ratings Officer in case they think an error is present, or ratings are missing.

5. What we use your data for

1. Membership data is used:
   a. To contact you about your membership data.
   b. To send you MOCRA publications (e.g. the Review and Calendar) and any other membership benefits (e.g. MOCRA burgees).
   c. To notify you of MOCRA events (e.g. the MOCRA AGM).
   d. To analyse membership data (e.g. percentage of late/partial/non-payers, geographical spread of membership) so we can better serve the membership.

2. Ratings Data is used:
   a. To support Race Organizers to calculate corrected times for the races they organize.
   b. By the Racing Committee to analyse race results to support improving the Rating Rule.

6. Who has access to your data

1. We will provide you with a copy of the data we hold about you on request.
2. Full access to the Membership Data is only available to members of the Executive Committee, unless we are legally required to provide the data for some reason.
3. An agent of the committee (e.g. MOCRA Review and Calendar publishers) may be provided with the data they need (e.g. your name and address) for a specific purpose (e.g. to post the Review and Calendar to you) to support the aims and objectives of MOCRA.
4. Ratings data is published on the Ratings Website and is publicly available.

7. Consent

Please sign below to indicate that you agree to have your personal data held and used by MOCRA as set out in this consent form and return it to the Membership Secretary:

Mr B Sutherland, Crow's Nest, 1 Hawthorn Gardens, Weston-Super-Mare, Somerset, BS22 9ED.

Name of Member: …..…………………………………………   Signature: …………………………………………………..

Failure to give consent may mean that we will be unable to send you (for example) the Review and Calendar in future, so please do it now.